

7. To approve policies/procedures
- 4.1 Training Statement of Intent
This document was unanimously adopted and signed
- 4.2 Grant Awarding Policy
This document was unanimously adopted and signed
- 4.3 Document Retention Policy
This document was unanimously adopted and signed
- 4.4 Asset Register
FH advised that this was W.I.P. DH reminded the Parish Council about the salt spreader which received as a gift.
5. To approve the following payments:
- | | | | | |
|-----|------------|-----------------------|---------|--------|
| 5.1 | F Hill | Clerks Salary | £137.66 | 100347 |
| 5.2 | HMRC | PAYE | £34.60 | 100348 |
| 5.3 | Ardent IFA | Auto Enrolment | £295.00 | 100349 |
| 5.4 | Fiona Hill | Training Contribution | £16.43 | 100350 |
- All payments were unanimously approved

16/40 To report correspondence received by the council:

1. RDC – Alleged Unauthorised Development:
In response to complaints from parishioners, the parish council had written asking them to look into activity at two sites:
- 15/00099/UD Common Farm, Upper Helmsley
 - 15/00107/UD Croft Farm, Gate Helmsley

16/41 To receive matters raised by members:

- MH read out the report from Michael Harran regarding the Christopher Wharton Education Foundation. FH would speak to YLCA to check everything was in order, as his attendance is as a representative on behalf of Gate and Upper Helmsley Parish Council
- DH would speak to the residents of 1 Chestnut Cottage, gate Helmsley about the Privet hedge, which is overhanging the footpath.

16/42 To confirm the dates of the future meeting(s):

Wednesday 16 March 2016 Wednesday 18 May 2016



16/3/16